

**KINGWOOD TOWNSHIP  
BOARD OF ADJUSTMENT**

**MINUTES  
FEBRUARY 10, 2016  
7:30 PM**

**PRESENT:** T. Ciacciarelli  
D. Hewitt  
M. L. Haring  
J. Laudenbach  
P. Stepanovsky  
C. Ostergaard  
D. Pierce, Attorney

**ABSENT:** L. Frank

**CALL TO ORDER**

The meeting was called to order by M.L. Haring at 7:34 PM.

**NOTIFICATION**

**In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Notification of the time, date and place of this meeting has been published in the Hunterdon County Democrat and Courier News, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk. The Board of Adjustment proceedings close at 10:30 pm.**

**NEW BUSINESS**

M.L. Haring – Asked for additions or corrections to the January 13, 2016 minutes.

D. Hewitt – Addressed a typo on page #2 under the appointment of planner, the word “form” should be “from”. Page #5, under G. DeSapio, “for before” and “granting permission will be granted” are repeated. Also on page #5, L. Frank and J. Laudenbach were removed from the motion to vote and should be listed under “Abstain”.

P. Stepanovsky – Questioned D. Pierce about the Board Member votes for Resolution No 2015-02 on page #3.

D. Pierce – Confirmed a full board was present and that the motion and votes are correct.

M.L. Haring – Asked for final additions, corrections or a motion to approve.

It was moved by D. Hewitt, seconded by C. Ostergaard and carried to approve the minutes of January 13, 2016 with correction on page #2 and page #5 as noted by D. Hewitt. **On roll call to vote.**

**Absent:** L. Frank

**Aye:** T. Ciacciarelli, D. Hewitt, J. Laudенbach, P. Stepanovsky, M.L. Haring,  
C. Ostergaard

## **RESOLUTION**

### **Resolution No. 2016-01, Memorializing Resolution for Kingwood Township Board of Adjustment, Delaware River Tubing, Inc., Granting Extension of Approval for One Year, Block 50, Lot 9.**

M.L. Haring – Asked for additions or corrections to Resolution No. 2016-01. The Board had no comments or concerns.

M.L. Haring – Followed with a request for motion to approve.

It was moved by D. Hewitt, seconded by P. Stepanovsky and carried to approve Resolution No. 2016-01. **On roll call to vote.**

**Absent:** L. Frank

**Abstain:** J. Laudенbach

**Aye:** T. Ciacciarelli, D. Hewitt, P. Stepanovsky, M.L. Haring, C. Ostergaard

### **Kingwood Township Board of Adjustment Report on Variance Applications - 2015**

D. Pierce – Addressed corrections to the number of applications acted upon and the date listed on the 2015 Report.

M.L. Haring – Ask for a motion to approve the Report on Variance Applications for 2015 with the corrections of the first line reading “2015” not “2014” and three (3) being the number of applications acted upon.

It was moved by J. Laudенbach, seconded by D. Hewitt and carried to approve the Kingwood Township Board of Adjustment Report on Variance Applications - 2015. **On roll call to vote.**

**Absent:** L. Frank

**Aye:** T. Ciacciarelli, D. Hewitt, J. Laudенbach, P. Stepanovsky, M.L. Haring,  
C. Ostergaard

### **Kingwood Township Board of Adjustment Report on Variance Applications Resolution – 2015**

M.L. Haring – Asked for a motion to approve with corrections to the date and number of applications as discussed in the report.

It was moved by D. Hewitt, seconded by P. Stepanovsky and carried to approve the Kingwood Township Board of Adjustment Report on Variance Applications Resolution- 2015. **On roll call to vote.**

**Absent:** L. Frank

**Aye:** T. Ciacciarelli, D. Hewitt, J. Laudенbach, P. Stepanovsky, M.L. Haring,  
C. Ostergaard

M.L. Haring – Announced the Kingwood Township Committee Minutes for December 3, 2015 were available for review as well as Resolution No. 2016-01B and 2016-01C.

M.L. Haring – Asked the Board for any further discussion.

T. Ciacciarelli – Questioned if electronic copies of applications were required.

D. Pierce - Responded at this time, the only requirement might be an electronic copy of the plat.

K. Boxwell – Confirmed the Township Committee appointed C. Ostergaard the full position on the Board of Adjustments and that Bill Sidote was appointed acting Zoning Officer for the next 30 days.

#### **OPEN TO THE PUBLIC**

M.L. Haring called for comments from the public. No members of the public were present to comment.

#### **ADJOURNMENT**

The meeting was adjourned with a motion by D. Hewitt, seconded by C. Ostergaard. All members in favor voted **AYE**. The meeting adjourned at 7:46 PM.

**Respectfully submitted,**

**Kris Boxwell, Secretary**